

aractech

Global Learning for Operational Leaders

PLANNING AND STRATEGY MANAGEMENT

Facility Planning and Management

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Course content

Why Attend

Facility management (FM) is a field that encompasses multiple disciplines to ensure functionality, comfort, safety and efficiency of the built environment by integrating people, place, process and technology. FM is categorized as either 'Hard' or 'Soft' and often involves a range of third-party providers that must be carefully managed.

This course explores all aspects of FM and how to ensure maximum value is achieved, providing a range of essential considerations for the FM Manager.

Course Methodology

- The course uses a mix of interactive and hands-on techniques. In addition to brief presentations by the facilitator and the participants, there are numerous individual and group exercises, videos and problem solving activities.

Course Objectives

- Define the foundations of Facility Management and understand Facility Management strategies
- Outline the considerations in Facility Planning
- Understand service delivery and performance management
- Adopt best practice in managing the Facility Management function
- Understand the role of project and maintenance management in Facility Management
- Understand sustainability in Facility Management

Target Audience

- Personnel who are interested in learning facility management and the considerations that affect facility management.
- Target Competencies
- Managing FM
- Stakeholder Management

Course outline

Detailed course outline

Module-by-module outline for Facility Planning and Management.

Module 1 - The foundations of Facility Management

- Key concepts
- Core competencies
- Roles and responsibilities

Module 2 - Facility Planning

- Key issues
- Utilizing space
- Stakeholder management
- Risks

Module 3 - Facility Management Strategy

- The business context and drivers
- Strategy formulation, analysis, development and implementation
- FM Strategy checklist

Module 4 - Managing the workplace

- People management
- Productivity
- Health, safety and security
- 5S

Course outline

Detailed course outline

Module-by-module outline for Facility Planning and Management.

Module 5 - Outsourcing Facility Management

- The outsourcing decision
- FM and procurement
- The outsourcing process
- Developing the contract
- Specifying the service

Seminar dates

Available seminar dates

Live dates and pricing for Facility Planning and Management generated from the course details page.

Date	Location	Format	Fee
15 - 19 June 2026	London	Classroom	€2,940
20 - 24 July 2026	Munich	Classroom	€2,415
3 - 7 August 2026	Amsterdam	Classroom	€2,975
7 - 11 September 2026	London	Classroom	€2,940
12 - 16 October 2026	Istanbul	Classroom	€1,995
9 - 13 November 2026	Vienna	Classroom	€2,975
14 - 18 December 2026	Barcelona	Classroom	€2,695

Live online option

Online delivery is available at €1,250.