

A person in a dark suit jacket and light blue shirt is sitting at a desk. They are holding a silver pen over an open notebook on the left and a white document on the right. The background is a blurred office setting.

aractech

Global Learning for Operational Leaders

PROCUREMENT AND SUPPLY CHAIN MANAGEMENT | PSCM-004

Preparation for CPCM - Certified Professional Contract Manager (CPCM)

Contact

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Course content

Why Attend

The Certified Professional Contract Manager (CPCM) certification is one of the most recognized credentials for professionals involved in contract administration, commercial management, and project governance.

This preparation course is designed to equip participants with the knowledge and practical skills required to successfully pass the CPCM exam while strengthening real-world contract management capabilities.

Course Methodology

- This course combines CPCM exam-oriented learning with practical contract management applications.
- Participants will engage in structured lectures aligned with CPCM competency domains, case study analysis, and mock exam practice.
- Interactive workshops will simulate real contract scenarios including negotiation, claims evaluation, and dispute resolution. Templates, contract review exercises, and scenario-based learning will be used to strengthen applied understanding and exam readiness.

Course Objectives

- Understand CPCM certification structure and exam requirements
- Apply contract lifecycle management principles effectively
- Interpret and manage different types of contracts
- Identify and mitigate contractual risks
- Manage contract formation, execution, and close-out
- Handle variations, claims, and change orders

Target Audience

- Contract Managers and Contract Administrators
- Project Managers and Commercial Managers
- Procurement and Supply Chain Professionals
- Quantity Surveyors and Cost Engineers

Course outline

Detailed course outline

Day-by-day outline for Preparation for CPCM - Certified Professional Contract Manager (CPCM).

Day 1 - Introduction to CPCM and Contract Management Fundamentals

- Overview of CPCM certification and structure
- Role of contract management in project success
- Contract lifecycle stages
- Key contract principles and terminology
- Ethics and governance in contract management

Day 2 - Contract Formation and Legal Foundations

- Types of contracts and delivery models
- Offer, acceptance, and consideration principles
- Contract documents and hierarchy
- Legal frameworks in contract management
- Risk allocation in contract structures

Day 3 - Contract Administration and Performance Management

- Contract execution and administration processes
- Roles and responsibilities of contract parties
- Monitoring performance and compliance
- Payment mechanisms and certifications
- Documentation and contract controls

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Day 4 - Variations, Claims, and Dispute Management

- Managing change orders and variations
- Claims identification and evaluation
- Delay and disruption analysis basics
- Dispute avoidance strategies
- Introduction to arbitration and mediation

Day 5 - CPCM Exam Preparation and Case Studies

- CPCM exam structure and question practice
- Contract management case study analysis
- Scenario-based contract decision-making
- Common exam pitfalls and strategies
- Final review and certification readiness session

Seminar dates

Available seminar dates

Live dates and pricing for Preparation for CPCM - Certified Professional Contract Manager (CPCM) generated from the course details page.

Date	Location	Format	Fee
18 - 22 May 2026	Amsterdam	Classroom	€2,940
1 - 5 June 2026	London	Classroom	€2,975
8 - 12 June 2026	Barcelona	Classroom	€2,695
15 - 19 June 2026	Frankfurt	Classroom	€2,275
6 - 10 July 2026	Istanbul	Classroom	€1,995
20 - 24 July 2026	Barcelona	Classroom	€2,695
3 - 7 August 2026	Vienna	Classroom	€2,975

Live online option

Online delivery is available at €1,250.